

Terms and Conditions Registration for
CIE Workshop on the Measurement and Calculation of Obtrusive Light
November 12 - 13, 2020

a) Data Protection Clause

I acknowledge that CIE obeys the International Data Protection Guidelines and the EU GDPR. I agree that my given data may be used and processed by CIE for the management of membership data as well as other CIE purposes (e.g. distribution of newsletter and other CIE information, promotion of CIE Congress, educational/scientific activities, etc.) and may be forwarded to the publisher/distributor of CIE publications.

b) Payment of Registration

(Note: all advertised fees are inclusive of 21 % Czech VAT)

The following emails will be sent as part of the registration process:

- Email from wscieostrava@gmail.com – indicating receipt of registration and including invoice and payment instructions (allow up 2 business days).
- Email from “On-line Card Payment” – confirmation after successful payment sent automatically by the system.
- Email from wscieostrava@gmail.com – confirmation of registration – sent once payment is received (allow up 2 business days).

With regards to receipt of payment to the Czech Lighting Society:

- If the full amount of your **Early registration fee** has not been **received** by **October 29, 2020**, the Standard registration fee will automatically become effective.
- The full amount of your **Standard registration fee** must be received by **November 11, 2020**. Payment after that date shall lead to cancellation of your registration.
- Onsite registration is not available at this CIE event.

c) CIE National Committee Member Registration

If registering as a member of a CIE National Committee please provide the current National Committee Publication Discount Code during the registration process as proof of your membership. Please approach [your NC](#) if you have not received this code.

d) Student Registration

When registering as a student proof of attendance in a relevant tertiary education programme shall be provided, including a letter from your Head of Department. This information should be uploaded during the registration process.

e) Bank Transfer Charges

Should special arrangement for payment by Bank Transfer have been arranged **all bank charges** for the transfer service must be paid by the participant. Open amounts must be settled before receiving a name badge for the event.

f) Late Payment

Fees that have been forwarded too late may not have been credited to the host account when the meeting starts. To avoid double payment, please make sure to bring a copy of your receipt/credit card statement.

Please note: Down-payments (partial payments) will not be accepted.

g) Cancellation of Your Registration

Any cancellation must be notified in writing to the host:

Czech Lighting Society, Regional Group Ostrava

Email: wscieostrava@gmail.com

In the event of cancellation the following cancellation deadlines and fees apply.

- Cancellation **before October 26, 2020** – **Cancellation fee of 40%** of the registration fee (50% will be refunded less any transaction charges).
- Cancellation **on or after October 26, 2020** – **Cancellation fee of 100%** of the registration fee (no refund).

Please do not expect the financial settlement of any applicable refund until after the event.

h) Payment of Cancellation / Administrative Fee

With your registration you authorize the organizer to charge any occurring registration cancellation/administrative fees (under the terms and conditions explained in this registration process) to your given credit card.

i) Liability

Should technical reasons beyond the control of the organizers make any changes necessary, they cannot be held responsible. The organizers are acting as agents and cannot be held responsible for any loss, injury or damages to any person or property whatever the cause may be. The liability of persons and enterprises providing means of transportation or other services, however, remains unaffected. The participant(s) take(s) part in any tour and trip at his or her own risk. Only written arrangements are binding. Sole congress venue is Ostrava, Czech Republic. With your registration you authorize the organizer to use all registration data given in the registration form for the computerized handling of the congress and further communication with all respective suppliers. Czech law shall apply and place of jurisdiction is the Czech Republic.