

Terms and Conditions Registration for CIE Workshop on New Vision of Visibility for Roadway Lighting

a) Data Protection Clause

I acknowledge that CIE obeys the International Data Protection Guidelines; I agree that my given data may be used and processed by CIE for the management of membership data as well as other CIE purposes (e.g. distribution of newsletter and other CIE information, promotion of CIE Congress, educational/scientific activities, etc.) and may be forwarded to the publisher/distributor of CIE publications.

b) Payment of Registration

The following emails will be sent as part of the registration process:

- Confirmation of Order, email generated by the online system.
- Email from scicerv@cie.co.at – invoice including payment instructions.
- Email from scicerv@cie.co.at - confirmation of payment and completion of registration process – sent once payment is received

Please allow up to 2 business days for the last two emails to be sent to you.

With regards to receipt of payment to the CIE PayPal Account:

- If the full amount of your **Early registration fee** has not been **received by April 7, 2018**, the Standard registration fee will automatically become effective.
- The full amount of your **Standard registration fee** must be received by **May 21, 2018**. Payment after that date shall lead to cancellation of your registration.
There will be no On-site registration.

c) Student Registration

If registering as a student proof of attendance in a relevant tertiary education programme shall be provided to the convener (by email to sciserv@cie.co.at), including a letter from your Head of Department

d) Bank Transfer Charges

Should special arrangement for payment by Bank Transfer have been arranged all bank charges for the transfer service must be paid by the participant. Open amounts must be settled before receiving a name badge for the event.

e) Late Payment

Fees that have been forwarded too late may not have been credited to the congress account when the meeting starts. To avoid double payment, please make sure to bring a copy of your receipt/credit card statement.

Please note: Down-payments cannot be accepted.

f) Cancellation of Registration

Any cancellation must be notified in writing to the CIE registration services:

CIE Scientific Services GmbH, Babenbergerstrasse 9/9A, 1010, Vienna, Austria

Email: sciserv@cie.co.at

In the event of cancellation the following cancellation deadlines and fees apply.

- Cancellation before April 7, 2018 – **Cancellation fee of 50%** of the registration fee (50% will be refunded less any transaction charges).
- Cancellation after May 21, 2018 – **Cancellation fee of 100%** of the registration fee (no refund).

Please do not expect the financial settlement of any applicable refund until after the event.

g) Payment of Cancellation / Administrative Fee

With your registration you authorize the organizer to charge any occurring registration cancellation/administrative fees (under the terms and conditions explained in this registration process) to your given credit card.

h) Liability

Should technical reasons beyond the control of the organizers make any changes necessary, they cannot be held responsible. The organizers are acting as agents and cannot be held responsible for any loss, injury or damages to any person or property whatever the cause may be. The liability of persons and enterprises providing means of

transportation or other services, however, remains unaffected. The participant(s) take(s) part in any tour and trip at his or her own risk. Only written arrangements are binding. Sole congress venue is Berlin. With your registration you authorize the organizer to use all registration data given in the registration form for the computerized handling of the congress and further communication with all respective suppliers. German law shall apply and place of jurisdiction is Berlin.