

GUIDELINES FOR POSTER PRESENTATION - CIE 2025

INTRODUCTION:

This document provides guidance for poster presenters to prepare and present their contributions at the Scientific Conference CIE 2025, which will take place from July 7–9, 2025, in Vienna, Austria. It contains instructions on poster size and format, preparation of contents along with information on mounting and removal of posters, support as well as liability disclaimer.

Please read these guidelines carefully — they are intended to assist you with the necessary guidance for preparing and presenting your posters effectively.

POSTER SIZE AND FORMAT:

- Posters must be prepared in an A0 portrait format: 119 cm height x 84 cm width (*The poster board will have a size of 2480x990 mm*)
- Posters must not exceed these dimensions.

POSTER CONTENT:

- The content must be in **English**.
- Please organize your poster clearly:
 - **Purpose/Introduction**
 - **Subjects and Methods**
 - **Results**
 - **Discussion/Conclusion**
- Please ensure that all elements (pictures, tables, graphics, photos, etc.) are kept simple and easy to understand.
- The poster should be prepared in a way so that it can convey its message clearly without requiring detailed verbal explanation.
- It is important to ensure that the **text is legible from a distance of at least 1 m**. So, please use large font sizes.
- **It is important to make sure to avoid any commercial reference. Advertising of products is strictly prohibited.**

SCIENTIFIC RIGOUR AND ETHICS:

Posters need to be prepared following the standard and principles outlined in the submission guidelines for CIE2025 (<https://vienna2025.cie.co.at/submission-guidelines/>).

MOUNTING AND REMOVAL:

Session	Mounting	Removal
Poster Session 1	Monday, July 7, 2025, during the lunch break (12:25 - 13:25)	Tuesday, July 8, 2025, during the morning coffee break (09:30 – 10:00)
Poster Session 2	Tuesday, July 8, 2025, during the afternoon coffee break (14:20- 14:50)	Wednesday, July 9, 2025, by the end of the lunch break (12:40)
<p>If you are unable to remove your poster on time, it would be helpful if you can assign the responsibility to a colleague to remove your poster, otherwise the poster will be removed and destroyed.</p>		

POSTER MOUNTING MATERIAL AND SUPPORT:

- Mounting material will be available on-site. Registered presenters will receive their mounting kit at the registration desk upon arrival.
- If required, staff can assist you in locating your poster wall and setting up your poster.
- If additional material is needed, please contact the registration desk on-site.
- Storage space for poster packaging (tubes, etc.) will be available in the cloakroom (at own risk) – contact the registration desk for support.

LIABILITY DISCLAIMER:

Neither the CIE nor the conference venue is responsible for any loss or damage to your posters, or can be held liable for injuries to persons or damage to property owned by the poster presenter. CIE and the conference venue are free from all liabilities which may arise from the poster presenter’s participation in CIE 2025 and its activities.

We thank you in advance for your valuable contribution to CIE 2025!